

Be part of Bridgnorth Town Council's future

Come and work with us

This is an exciting time to join Bridgnorth Town Council.

We are developing our services, investing in our workforce and looking at new ways to support Bridgnorth and its community. As a relatively small team, our employees have the opportunity to make a real difference to the town we serve and to the people who live, work and visit here.

We are currently recruiting for a range of roles, from experienced professionals looking for their next career move to apprentices taking their first steps into the workplace.

Democratic & Civic Services Officer

Permanent

37 hours

SCP 10-12

Salary: £28,608 – £29,542 per annum

A varied role at the heart of the Council, providing democratic, governance and administrative support to Council and its committees, while supporting the Mayor, civic engagements and Bridgnorth's civic life.

Download: **Democratic & Civic Services Officer Job Description & Person Specification**

Events & Communities Officer – Markets

Permanent

37 hours

SCP 11-14

Salary: £29,071-£30,515 per annum

Help us manage and develop Bridgnorth's markets, deliver events, promote the town and build positive relationships with traders, businesses, community organisations and residents.

Regular Friday and Saturday working is required.

Download: **Events & Communities Officer – Markets Job Description & Person Specification**

Operations Planning Officer

Permanent

37 hours

SCP 11-14

Salary: £29,071-£30,515 per annum

Join our Property & Environment team and help coordinate operational work programmes, inspections, service requests and environmental initiatives, working closely with colleagues, residents, schools and community groups.

Download: **Operations Planning Officer Job Description & Person Specification**

Customer Service / Administration / Communications Apprentice

Apprenticeship

37 hours

Salary: National Minimum Wage apprenticeship rate (as applicable)

Gain a recognised qualification while developing practical skills in customer service, administration, communications and community engagement.

Download: **Customer Service Apprentice Job Description & Person Specification**

Grounds Maintenance Apprentice

Apprenticeship

37 hours

Salary: National Minimum Wage apprenticeship rate (as applicable)

Develop practical horticultural and grounds maintenance skills while helping to care for Bridgnorth's parks, gardens, floral displays and public spaces.

Download: **Grounds Maintenance Apprentice Job Description & Person Specification**

How to apply

Please read the Job Description and Person Specification for the relevant role(s) before completing your application(s).

Applications must be made using Bridgnorth Town Council's application form. CVs alone will not be accepted.

For an informal discussion about any of these opportunities, please contact Nicky Hook, Town Clerk.

Closing date: 5pm, Wednesday, 28th October 2026