Bridgnorth Town Council

Person Specification – Environmental Operations Manager

	Essential	Desirable
Qualifications	5 GCSE's at Grade C (including English and Maths). Full UK driving licence, with experience of operating or overseeing grounds maintenance vehicles and machinery.	Relevant horticulture, environmental management, or ecology qualification (e.g., RHS Level 2/3, City & Guilds, NVQ, BTEC) Relevant line management qualification (eg ILM)
Experience	An understanding of the appropriate Health and Safety Regulations applicable to the job; visitors and other members of staff.	Experience of working to and writing Risk assessments and Method Statements
Knowledge	A good understanding of relevant grounds maintenance legislation, including health and safety, COSHH, Wildlife and Countryside Act, and environmental regulations. Understanding of community engagement practices, volunteer management, and participatory project delivery. Ability to analyse problems, make decisions, and take appropriate action within council policies and objectives. Full Computer literate including all windows packages. Good standard of literacy and numeracy. Flexibility and working to deadlines.	Knowledge of local government working within the Community Comprehensive knowledge of grounds maintenance practices, horticulture, and landscaping techniques. Relevant horticulture, environmental management, or ecology qualification (e.g., RHS Level 2/3, City & Guilds, NVQ, BTEC) Knowledge of machinery, vehicles, and equipment used in grounds maintenance, including safe operation and maintenance requirements. Understanding of biodiversity, ecological management, and environmental sustainability principles. Ability to develop and implement policies, procedures, and initiatives, including biodiversity and sustainability projects. Competence in allocating and monitoring the use of vehicles, machinery, and resources safely and efficiently.

		Competence in maintaining records, preparing reports, and monitoring performance outcomes. Creativity in designing landscaping, biodiversity, and community projects that enhance public spaces.
Skills	Leadership and motivational skills with a collaborative approach. Attention to detail and commitment to high standards of work and compliance. Ability to represent the council positively in community and public settings.	Experience in working in partnership, the public and service providers
Personal Qualities	Highly motivated Honest High standard of interpersonal skills Approachable and visible Highly effective team player An ability and desire for continuous learning Problem-solving mindset with the ability to make sound decisions under pressure. Flexible and adaptable to meet operational demands and community priorities. Passionate about biodiversity, sustainability, and improving public spaces.	
Personal Attributes	Highly flexible in approach to work. Holds a full UK driving licence	
Other	Able to work evenings and weekends	