



Responsible Finance Officer

22.5 hours per week

Tuesday, Wednesday & Thursday

8.30am – 4.30pm

Scale 30–32

Up to £26,043 per annum (actual salary)

Madeley Town Council is looking to appoint a Responsible Finance Officer to play a key role in supporting the Council and the communities of Madeley, Sutton Hill and Woodside.

The successful candidate will be responsible for managing the Council's financial affairs, ensuring compliance with financial regulations, preparing budgets and year-end accounts and supporting audit processes.

We are seeking someone with experience in financial management, strong analytical skills and a commitment to maintaining high standards of governance and accountability.

In return, we offer:

- A friendly and supportive working environment
- Training and professional development opportunities
- Competitive annual leave entitlement
- Membership of the Shropshire County Pension Fund

For an informal discussion about the role, please contact:

Kate Southgate

01952 567284

clerk@madeleytowncouncil.gov.uk

Closing Date

Friday 7 August 2026 at 12pm

Application packs are available from:

www.madeleytowncouncil.gov.uk